Trinity Library Collections FAQ

1. How do I search the collections?

Go to the library homepage at <u>https://www.trincoll.edu/lits</u> and use OneSearch. By default, this will locate items in all formats at Trinity, including journal articles, ebooks, streaming video, print material, rare books and manuscripts from the Watkinson collections, and much more.

The homepage also includes a link to Library Databases, which includes all our databases and e-subscriptions.

2. What if the item I want is not held by Trinity College?

- Request the item via the Interlibrary loan option within OneSearch
- Request the item through Interlibrary loan at https://trincoll.hosts.atlas-sys.com/illiad/# or
- Ask the Library to add an item to the collection using our purchase request form at <u>https://www.trincoll.edu/lits/for-faculty/purchase-requests/</u>

3. How do I use materials from the Collections in my courses?

- To put a physical item on reserve, or request that a film be made available to your class via Moodle, put in a ticket at <u>https://ishelp.trincoll.edu</u>, Please provide plenty of lead time for such requests to allow for the purchase and licensing of resources.
- Other items such as journal articles, ebooks, and electronic materials, can be linked from Moodle. For more
 information, see: <u>https://courseguides.trincoll.edu/courses.</u> Note that some ebooks have
 concurrent user limits, indicated in the ebook's interface.

4. What are your borrowing limits?

Faculty may borrow books for the academic year. However, checked-out items may be recalled by another user, and we ask that you return these items to the library within 7 days. Full policies are available at: <u>https://www.trincoll.edu/lits/materials-research/borrowing-requesting/borrowing-policies/</u>

5. How do I access materials from off-campus?

We use a proxy system to allow Trinity community members to sign-in with their credentials from off-campus and access subscription-based resources. If you are off-campus and begin your research from the library home page (trincoll.edu/lits) you will be prompted to log in when attempting to use a restricted resource, such as a journal database or ebook.

Did you know?

- We offer free digital access to the following digital newspapers: (registration required for all except Wash. Post)
 - Wall Street Journal https://courseguides.trincoll.edu/wsj
 - New York Times <u>https://courseguides.trincoll.edu/nytdotcom</u>
 - Financial Times <u>https://courseguides.trincoll.edu/ft</u>
 - Washington Post: <u>https://courseguides.trincoll.edu/wapodotcom</u>
- Our librarians have curated dozens of reading lists arranged around topics such as Black History Month, Banned Books, Indigenous Peoples Heritage, Sustainable and Environment issues, etc., which highlight important works in the collection: <u>https://courseguides.trincoll.edu/miniguides</u>
- We have an extensive collection of digitized Trinitiana, including Archival works, faculty and student scholarship, and rare materials from the Watkinson collections: <u>https://www.trincoll.edu/lits/materials-research/collections/digital-repositories/</u>
- We belong to the Boston Library Consortium. Membership in this consortium of over 20 member libraries provides us with expanded access to resources and services, better pricing for library materials, and many other advantages.